

Gina Peng



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Re: Internship

Clarence Lee Design

2333 Kapiolani Boulevard C3

Honolulu, HI 96826

Dear Hiring Manager,

I am a second-year NMA student at Kapiolani Community College. I am interested in applying for an internship position at Clarence Lee Design. I learned about your company while looking through a list of companies that offers internships. I really admire your creative team's passion for graphic design and the strong effort that is clearly reflected in your work, which is what has motivated me to apply for an internship position.

Each course taken in the New Media Arts program has helped me develop creative and analytical thinking skills. Facing new challenges in each course also helped me to become more organized and develop the ability to handle stress and to work efficiently in a timely manner. Ever since I joined the New Media Arts program, I have developed a strong sense of familiarity with online applications that are related to web design. In Interface Design I, I learned to how to use my creativity to improve the overall design of websites and user experience that allows users to have easy access to content in a website. In Interface Programming I, I learned to code websites using coding languages such as HTML and CSS. Besides taking classes relevant to design, I hope that my ability to create design with emotion will be an asset to design firms that are passionate about graphic design and solve problems with design.

My resume and portfolio is linked for your evaluation. I am grateful to be a part of the local design community and look forward to hearing more about potential opportunities to work with your company.

Sincerely,

Gina Peng